

## GENERAL TERMS AND CONDITIONS

### WEST WALES MOTORCYCLE SHOW 18<sup>th</sup> & 19<sup>th</sup> August 2012

#### THE SHOWGROUND, NANT Y CI, CARMARTHEN

[www.westwalesmotorcycleshow.co.uk](http://www.westwalesmotorcycleshow.co.uk)

#### PLEASE READ THE FOLLOWING NOTES THOROUGHLY:

The West Wales Motorcycle Show will be open to the public from 10am to 5pm on Saturday 18th and Sunday 19th August 2012.

Access for setup will be available from 10am Friday 17th August to 8am Saturday 18th August. All units/exhibitions must remain open throughout the duration of the event, unless otherwise agreed by the Organisers.

The site must be vacated by midnight, 19th August.

The Motorcycle Show will hereinafter be known as 'the event'.

#### WARNING: EXHIBITORS & TRADERS TAKE NOTE

EXHIBITORS & TRADERS ARE RESPONSIBLE FOR THE SECURITY OF THEIR OWN STAFF, UNITS AND PERSONAL BELONGINGS AND WILL BE LIABLE TO INDEMNIFY THE ORGANISERS AS MENTIONED IN CONDITION 5 BELOW. THE ORGANISERS ACCEPT NO LIABILITY FOR ANY LOSS OR DAMAGE, HOWSOEVER CAUSED, TO ANY VEHICLE OR PROPERTY ON THE SHOWGROUND OR IN TRANSIT.

#### CONDITIONS

##### *1. NONCOMPLIANCE WITH TERMS AND CONDITIONS*

The Organisers or their agents have the authority to call for the removal of any article from the event ground, or to close the stand of any Exhibitor or Trader who does not conform to the event Terms and Conditions or the directions of the Organisers.

##### *2. APPLICATIONS*

Ground space is available for the sale of goods, demonstrations, entertainment, exhibition or display. The nature of the exhibits and sales goods must be stated clearly on the application forms. No variation will be allowed after acceptance to the event, without the written approval of the Organisers. Bookings will only be accepted in writing on official application forms. **The completion of a stand application form and the receipt of a deposit do not constitute a contract with the Organisers, unless and until the Organisers issue written confirmation of the booking to the applicant.** Site passes will not be allocated until all fees have been paid in full. No product, product group or service can be guaranteed exclusive rights to sales on the site, unless agreed in writing with the Organisers.

### 3. CANCELLATION

Where an Exhibitor or Trader withdraws from the event or cancels the space reserved for any reason, all fees paid shall be forfeited, whether the site is re-let by the Organisers or not. Please note the Organisers do not accept any responsibility for any damage/loss of earnings or costs incurred as a result of the cancellation of the event.

### 4. INSURANCE

#### Vehicle Exhibitor

i) The Vehicle Exhibitor must have a minimum of 3<sup>rd</sup> party insurance cover.

#### Traders

ii) The Trader shall effect and maintain at all times a policy of insurance with a reputable insurance company for Public Liability in the sum of not less than £1,000,000 (one million pounds) in respect of any claim and also an adequate sum in respect of Employers Liability where applicable.

**iii) The Trader must be able to produce to the Organisers on demand evidence of such policy and of the payment of the premium for it.**

### 5. INDEMNITY

The Exhibitor or Trader shall be fully responsible for and indemnify the Organisers and keep the Organisers indemnified against all claims, proceedings, costs and expenses arising from or in connection with the use of the site by the Exhibitor or Trader.

### 6. ELECTRICITY/GAS

i. No electricity is available on the Showground. However, some limited supplies may be available, **at additional costs**, in areas adjacent to the Exhibition Hall. Details are available from the Organisers.

ii. The use of properly silenced diesel generators is permitted outside.

iii. Exhibitors or Traders must ensure any gas appliances have been recently examined and tested as satisfactory by a competent person and labeled to indicate the examiner's name and the date of the examination.

iv. All electrically powered equipment must be maintained to ensure compliance with the current Electricity at Work Regulations.

v. All portable appliances must have the current PAT Certificate.

### 7. EXHIBITORS AND TRADERS LIMITATIONS

i. Those traders selling articles that are not in accordance with their original application or trading without documented agreement from the Organisers will be asked to leave the site.

ii. No subletting of any portion of the trader's allocated site is permitted, unless agreed with the Organisers.

iii. Sales activities must be confined to the stand area allocated and on no other area of the site.

iv. Sale of food and drink is restricted to the authorised catering concession. Small samples may be given away free of charge for promotional purposes.

v. Written permission must be gained from the Organisers for the use of any audio equipment which is to be used as part of the exhibition or unit.

vi. Exhibitors and Traders must apply for and pay for sufficient space for all stays or guy ropes required for any building or tent, caravan or vehicle(s) (which stay on the

site including tow bar or caravan) to be erected. Stand space boundaries will be marked out and any exhibitor or trader occupying a space beyond these may be removed, re-sited or charged accordingly at the discretion of the Organisers.

#### **8. NUISANCE**

Unless the Organisers so authorise, exhibitors or traders may not use any loud speaker apparatus , engines, generators or other equipment, participate in any activity or practice, or sell, display or offer for sale any toxic, noxious or offensive substance, article or thing, so as to cause nuisance, annoyance or distress to other exhibitors/traders or to the public. The Organisers decision on such matters shall be final and binding.

#### **9. OVERHEAD OBSTRUCTION**

Written permission must be gained from the Organisers for flag poles, structures and advertising blimps in excess of 30 feet in height.

#### **10. LITTER**

Exhibitors & Traders are responsible, at all times, for keeping their stand and the adjacent area free of litter, particularly at the end of the show; additional costs will be levied in the event of non compliance.

#### **11. VEHICLE PARKING**

All Exhibitors and Trader's vehicles not forming part of the display must be moved off the main site to the designated parking area before the show opens to the public. (See Section 7 sub section vi – Exhibitors And Traders Limitations).

#### **12. SAFETY**

It is the responsibility of all Exhibitors and Traders to make themselves aware of the relevant regulations appertaining to their activities at the event and the Organisers draw your attention to the following:-

Participants are required to:

- Provide and maintain plant, equipment and systems or operations that are safe and without risk to health.
- Ensure the safe use, handling, storage and transport of articles and substances.
- Provide such information, instruction, training and supervision as is necessary to ensure the health and safety of you, your employees, contractors, organisers and members of the public.
- Conduct your undertaking in such a way as to ensure that all persons who may be affected are not exposed to risks to their health and safety, therefore, taking all reasonable care for the health and safety of yourself and of other persons who may be affected by your activities.
- Co-operate fully with the Organisers in the events in which you participate to enable the Organisers to comply with all relevant Health & Safety Legislation.
- Ensure no person intentionally or recklessly interferes with or misuses anything provided in the interests of health, safety and welfare.

- Report any problems or potential hazards that you observe, or that you are made aware of, to the attention of the Organisers.

Fire Precautions – all stand holders must provide the appropriate number of in date fire-fighting equipment for your unit (minimum one dry powder extinguisher).

*Accident Reporting and Investigation*

During the event, any person needing/requiring medical treatment of any kind should seek assistance from the First Aid Team\* who will be present on site. All accidents or injuries must be reported to the Organisers immediately. \*The Location will be clearly indicated on the site plan in the Show Programme.

**13. APPLICATION FORMS**

Any additional notes or regulations printed on application forms for specific events shall form part of these Terms and Conditions.

**NOTE**

The Organisers reserve the right to impose such additional conditions as deemed appropriate to ensure the safety of all persons involved in or attending the event.

All queries relating to the above Terms and Conditions or the actions of the Organisers or its appointed Contractors should be addressed to:

**Trade Enquires:**

Email: [trade@westwalesmotorcycleshow.co.uk](mailto:trade@westwalesmotorcycleshow.co.uk)

Tel No: 01994 231698 /07866 414768

**Exhibitor Enquiries:**

Email [secretary@westwalesmotorcycleshow.co.uk](mailto:secretary@westwalesmotorcycleshow.co.uk)

Tel No: 01792 894258

**Camping Enquiries:**

Email [enquiries2@westwalesmotorcycleshow.co.uk](mailto:enquiries2@westwalesmotorcycleshow.co.uk)

Tel No.....